



# INVITATION FOR PRE-QUALIFICATION OF VENDORS

Central Bank of Lesotho (The Bank) hereby invites interested vendors to be pre-qualified as the Bank's potential service providers under the following categories:

ITEM NUMBER	ITEM DESCRIPTION
<b>Category A</b>	<b>Supply of Goods</b>
01	Stationery and Cartridges
02	Protective Clothing
03	Computer Software and Hardware
04	Cutlery, Crockery and Related Kitchen Equipment
05	Newspapers, Books and Periodicals
06	Food commodities and Groceries
07	Cleaning Materials and Equipment
<b>Category B</b>	<b>Supply of Works</b>
08	Maintenance of Computer Software and Hardware
09	Maintenance of Office Furniture and Equipment
10	Repair & Maintenance of Electrical Works
11	Repairs & Maintenance of Motor Vehicles
<b>Category C</b>	<b>Provision of Services</b>
12	Newspapers advertising
13	Bill Boards advertising
14	TV and Radio Adverts design
15	Branding, Printing and Binding services
16	Events management and hire services
17	Videography, photography and live streaming services
18	Construction and Plumbing Services
19	Flower Arrangements Services
20	Editing and Proof reading
21	Cleaning Services

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22	Fire Fighting and Management Services
23	Fumigation and pest control services
24	Tapestry and Handicrafts
25	Transport, trailer and machinery hire services
26	Car wash services
27	Entertainment and music
28	Boarding and Lodging services
29	Courier and clearing services

1. Interested registered companies **must** submit a signed introductory letter expressing their interest in the category(s) applied for and a business profile that shows the following:
  - 1.1. Main line of business
  - 1.2. Period of trading
  - 1.3. Company ownership
  - 1.4. Physical address of business in Lesotho
  - 1.5. Clientele
  - 1.6. Company contacts details (email address and telephone numbers)
  
2. Interested companies **must** also submit with their profile the following:
  - 2.1. Copy of valid trader's license certified at source
  - 2.2. Copy of Tax clearance certificate
  - 2.3. Active company banking details (with the relevant Bank date stamp) in the following format:
    - Name of Bank
    - Account Number
    - Branch Name
    - Branch code
    - Swift code
  
3. Failure to submit and comply with any requirements listed from 1-2 above will result in disqualification.



## CENTRAL BANK OF LESOTHO

4. Electronic PDF email bid submissions stating “vendor prequalification” on the email subject and should be emailed to [vendors@centralbank.org.ls](mailto:vendors@centralbank.org.ls) no later than **16h30 Friday, June 07th, 2024**.
5. All current suppliers are advised to re-submit.
6. Suppliers who own multiple companies will not be allowed to participate with more than one company.
7. Applications shall be restricted to the line of business provided as per trading documents.
8. Queries may be directed to the procurement office at telephone #: 22232126/22232001 and email: [tenderclarifications@centralbank.org.ls](mailto:tenderclarifications@centralbank.org.ls)