

Lehakoe Recreation & Cultural Centre

The Lehakoe Recreation and Cultural Centre is inviting suitably qualified Basotho nationals to apply for the position of Maintenance Officer, tenable at the LRCC Gymnasium and Clubhouse Unit, in Maseru. The appointment is on a five year fixed term contract.

Job Purpose:

Under general supervision and guidance of the Gym Manager, install, maintain, and repair electrical wiring, equipment, fixtures and may install or service lights, intercom systems, or electrical control systems. Ensure that work is in accordance with relevant codes.

Key performance areas /Responsibilities :

- Test electrical systems and diagnose malfunctioning systems, apparatus, and components, using test equipment and hand tools, to locate the cause of a breakdown and correct the problem
- Maintain or repair electrical wiring, equipment, and fixtures
- Prepare sketches or follow blueprints to determine the location of wiring and equipment to ensure conformance to building and safety codes.
- Provide assistance during emergencies by operating lights and generators, placing flares etc.
- Advise management on whether continued operation of equipment could be hazardous and provide preliminary sketches and cost estimates for electrical materials and services
- Perform general maintenance whenever required

Qualifications:

- Diploma in electrical Installation PLUS certificate in Plumbing or any equivalent qualification

Competencies:

- Excellent communication, relationship-building and interpersonal skills;
- Ability to handle pressure;
- Ability to produce own work to meet deadlines and assist others in achieving this aim;
- Flexible working hours subject to demands of the business;
- Good hand-eye coordination;
- Ability to handle multiple tasks at once;
- A high standard of spoken and written English.

Experience and skills:

- Minimum of three (3) years of plumbing-related and general maintenance experience
- Familiarity with industry's best practices.

Letter of application, certified copies of certificates and transcripts, detailed curriculum vitae and two (2) referees should be hand delivered to:

The Human Resources Manager, Lehakoe Recreation and Cultural Centre, Cnr. Airport & Moshoeshoe Rd
P. O Box 1130, Maseru 100

The deadline for submission of applications is 28th March 2024.

Kindly Note:

- Incomplete applications will not be considered.
- Only short listed candidates will be contacted.