

Central Bank of Lesotho

Invitation to Tender (ITT)



The Central Bank of Lesotho invites bids from registered Air Conditioning System specialists for maintenance and service of the stand-alone air conditioning units at the Central Bank of Lesotho.

Tender Conditions

- For full details of the tender requirements, interested person (s) should contact the undersigned at Tel: +266 2223 2126 or email: mlechela@centralbank.org.ls, and ask for a copy of detailed Scope of Work. The soft copy may also be downloaded from the website at www.centralbank.org.ls or through an email upon request.
- Maintenance or service for the units should be done quarterly
- The contract will be for one year and may be renewed upon satisfactory performance.
- Bidders must clearly show validity of their bids.
- Bids in sealed envelopes bearing no identification of the bidder, clearly marked **“Bid for maintenance of stand-alone air conditioning units”** should be deposited in the tender box, located at the reception area of Central Bank of Lesotho at Corner Moshoeshoe & Airport Roads, **no later than 14h30 Friday, 05th April 2019.**
- Bids will be opened the same day at 14h30 in the Central Bank Auditorium. Bidders or their representatives who wish to attend are welcome.
- Valid certified (at source) copies of current tax clearance certificate and trader’s license must be submitted with the bid.
- Recent financial statement of the bidder duly signed by an Audit Firm or practicing Chartered Accountant must be provided.
- Bidders are to note that the Bank may require a performance guarantee of no more than 10% of the bid amount.
- Bidders are requested to quote in Maloti or Rands only.
- Central Bank of Lesotho is not bound to accept the lowest or any bid.
- For further clarification bidders are requested to contact the undersigned at telephone # 22232126 and /or mlechela@centralbank.org.ls.
- Evaluation criteria shall consist of the following mandatory requirements amongst others (Failure of which result in disqualification):

Supplier registration	Valid certified (at source) copies of traders license and LEC registration certificate
Tax Compliance	Valid certified (at source) copies of current tax clearance certificate
Financial Capacity	Recent financial statement of the bidder duly signed by an Audit Firm or practicing Chartered Accountant that reflect a minimum working capital equivalent or more than the bid amount.
Experience	Two (2) reference letters from clients provided with the similar services in the last five years
Price	Competitive Price
Validity of the bid	Valid for at least 30 days

Special notes

- Bidders are expected to ensure strict compliance with the above specifications and conditions, failure to do so will result in disqualification of bids.
- All Bidders are advised that a Vendor Exclusion Policy shall apply where necessary; copies of the policy may be obtained from the Secretary.
- Bidders are to note that the Central Bank of Lesotho shall apply withholding tax obligation when effecting payment.

Matsepo Lechela (Mrs.) Secretary, Tender Committee