

Central Bank of Lesotho



CLARIFICATIONS

RFP TITTLE:
**IMPLEMENTATION OF FALLING CLADDING SAFETY
MEASURES AT LEHAKOE RECREATION AND
CULTURAL CENTRE**

RFP NO:
CBL/FNC/TC/8/15/2026

ISSUE DATE:
AUGUST 2026

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1. INTRODUCTION

The Central Bank of Lesotho (the Bank or CBL) was established by the Lesotho Monetary Act of 1978, as the Monetary Authority in Lesotho. An Amendment Act elevated the Bank to the status of a Central Bank in 1982. In the year 2000, the Central Bank of Lesotho Act No. 2 of 2000 was enacted conferring autonomous status to the Bank. The Bank is fully owned by the Government of Lesotho and managed by the Board of Directors.

The principal objective of the Bank is to achieve and maintain price stability. To attain this objective, the Bank performs several functions in line with modern central banking practices. The other important function of the Bank is to formulate and execute monetary policy for Lesotho.

Other key functions of the Bank include to issue, manage and redeem the currency of Lesotho. The Bank also serves as a Banker for the Lesotho Government and the commercial banks. The Central Bank of Lesotho acts as a custodian of the country's foreign reserves and supervises and regulates the financial institutions. CBL also acts as an advisor to the Government on financial issues.

In 2004, the Bank established Lehakoe Recreation and Cultural Centre (LRCC) as a strategy to develop a diverse environment, promoting healthy living and wellness through physical exercise and promotion of social interaction through highly developed hospitality services, including the sensitization of Basotho and non-Basotho alike to the cultural heritage of Lesotho. The LRCC is not a separate legal entity from the Bank.

The Bank invites proposals from suitably qualified and independent service providers to provide the services of OHS as per the below scope of work/terms of reference.

2. TERMINOLOGY FOR THIS RFP

Throughout this RFP, the terminology is used as follows:

“Consultant” or **“Service Provider”** means the successful bidder to this RFP who shall enter into a written Contract with the Bank;

“Contract” means the written agreement resulting from this RFP executed by the Bank and the Consultant;

“IT” means Information Technology

“Joint venture” means a business arrangement where firms have pulled their resources and expertise for the provision of OHS;

“Must” or “Mandatory” means a requirement that failure to meet shall result in disqualification;

“OHS” means occupational health and safety

“The Bank” or “CBL” means the Central Bank of Lesotho.

3. INSTRUCTIONS TO BIDDERS

This Section sets out the rules governing the preparation, submission, evaluation and award of bids under this RFP. It is to be read together with the Bid Data Sheet, which contains the data specific to this procurement and which prevails in the event of any inconsistency. Bidders are advised to read this Section in full before preparing their bids.

A. GENERAL PROVISIONS	
1. Introduction	The Central Bank of Lesotho (hereinafter "the Bank", "CBL" or "the Employer") invites sealed proposals for the Implementation of Falling Cladding Safety Measures at Lehakoe Recreation and Cultural Centre (LRCC), under RFP No. CBL/FNC/TC/8/15/2026, as described in the Scope of Work and the Provisional Bills of Quantities forming part of this RFP. Bidders shall adhere strictly to all requirements of this RFP. No change to, or substitution of, the stated terms and conditions will be permitted. Any bid submitted will be regarded as an offer by the Bidder and does not constitute or imply acceptance by the Bank. The Bank is under no obligation to award a contract to any Bidder as a result of this RFP. Throughout this Section, "ITB" refers to these Instructions to Bidders and "BDS" refers to the Bid Data Sheet in Section 4, which contains the project-specific data governing this RFP. Where a provision of the BDS conflicts with a provision of this Section, the BDS shall prevail.
2. Fraud and Corruption, Gifts and Hospitality	The Bank enforces a policy of zero tolerance towards prohibited practices, including fraud, corruption, collusion, coercive practice, obstructive practice, unethical practice and obstruction. The Bank will reject any bid, and may debar the Bidder from future procurement, where it determines that the Bidder has engaged in any such practice in competing for or in executing the contract. Bidders shall not offer gifts, hospitality, favours or anything of monetary value to any employee, officer, agent or consultant of the Bank in connection with this RFP. Any such offer shall result in immediate disqualification. Bidders shall disclose any commissions, fees or agency arrangements paid or to be paid to agents or other parties in connection with this RFP.
3. Eligibility	A Bidder shall be legally constituted and registered, shall not be insolvent, in receivership, bankrupt, in liquidation or in the process of being wound up, and shall not be suspended or debarred by the Bank or by any national procurement authority. A Bidder shall not be eligible to submit a bid, and shall not participate in any bid submitted by another party, where the Bidder or any

	Connected Person was engaged in, contributed to, or had access to the assessment on which this RFP is based. Bidders shall provide the eligibility and qualification documents listed in ITB 9 and specified in the BDS. Failure to submit any mandatory document shall result in the bid being declared non-responsive.
4. Conflict of Interest	Bidders shall disclose in writing any actual or potential conflict of interest. The Bank may reject a bid where it determines that a conflict of interest exists, including where the Bidder: (a) has controlling shareholders, directors or beneficial owners in common with another Bidder for this RFP; (b) receives or has received a direct or indirect subsidy from, or has a relationship with, another Bidder that permits access to another Bidder's information or influence over another bid; (c) has a relationship, directly or through a third party, with the Principal Agent, the Quantity Surveying Consultant or any other consultant engaged in preparing the design, specifications, drawings or Bills of Quantities for this project; (d) has a close business or family relationship with an employee of the Bank who is directly or indirectly involved in the preparation of this RFP, the evaluation process, or the supervision of the resulting contract; or (e) was engaged in, contributed to, or had access to the cladding condition assessment on which the Scope of Work is based.
B. PREPARATION OF BIDS	
5. General Considerations	In preparing its bid, the Bidder is expected to examine this RFP in detail. Material deficiencies in providing the information requested may result in the rejection of the bid. The Bidder is responsible for satisfying itself as to all matters affecting the execution of the works, and shall not be relieved of any obligation on the grounds that it failed to obtain sufficient information. The Bank does not warrant the completeness or accuracy of any information provided by way of background.
6. Cost of Preparation of Bid	The Bidder shall bear all costs it incurs in the preparation and submission of its bid, in any subsequent clarification, negotiation or presentation, and in the preparation and signature of any resulting contract. The Bank shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process. Where the Bank rejects all or any bid, it shall not be liable to any Bidder for any claim, whether for costs or damages incurred in

	preparing the bid, loss of anticipated profit, or any other matter whatsoever.
7. Language	The bid, and all correspondence and documents relating to the bid exchanged between the Bidder and the Bank, shall be written in the English language. Supporting documents and printed literature forming part of the bid may be in another language, provided they are accompanied by a certified translation into English, which shall prevail.
8. Documents Comprising the Bid	The bid shall comprise the documents listed in the BDS, submitted as a single indexed and internally hyperlinked electronic file (or clearly named set of files), and shall include, at a minimum: (a) the signed Form of Tender (JBCC), fully completed; (b) the signed one-page Letter of Introduction; (c) the Technical Proposal, addressing each element of the Scope of Work and the technical evaluation criteria; (d) the Financial Proposal, comprising the fully priced Provisional Bills of Quantities and the Final Summary; (e) the eligibility and qualification documents listed in ITB 9; (f) the Health, Safety and Environment (HSE) file required under ITB 42; (g) the signed Site Inspection Certificate (Annexure D) and any other Annexures identified in the BDS as returnable; and (h) a signed acknowledgement of each addendum issued under ITB 20.
9. Documents Establishing Eligibility and Qualifications	The Bidder shall submit valid copies of the following, each of which is a mandatory requirement evaluated on a Pass / Fail basis: (a) trader's licence, company registration certificate or certificate of incorporation issued by the Bidder's inland registrar of companies; (b) tax clearance certificate or Tax Compliance Certificate issued by the Bidder's inland tax authority (for example RSL or SARS), valid at the bid submission deadline; (c) signed Letter of Introduction identifying the Bidder, its physical and postal address, contact person, telephone number and e-mail address, signed by the person authorised to bind the Bidder; (d) workmen's compensation insurance cover, valid for the personnel to be engaged on this assignment; and (e) professional indemnity cover. Any additional qualification requirements, including minimum experience and key personnel, are stated in the BDS.

10. Technical Proposal Format and Content	The Technical Proposal shall address, in the order set out in the technical evaluation criteria, the Bidder's proposed approach to perimeter barricading, door entrance protection, main gate netting, safety signage, material quality and project programme, and shall include the method statements, material specifications and installation details necessary to demonstrate compliance with the Scope of Work. No price information of any kind shall appear in the Technical Proposal. Disclosure of price in the Technical Proposal shall render the bid non-responsive.
11. Financial Proposal	The Financial Proposal shall be prepared by pricing the Provisional Bills of Quantities issued with this RFP. Rates and prices shall be deemed to be inclusive of all labour, materials, plant, transport, supervision, overheads, profit, statutory charges, insurances, health and safety compliance costs, and all other costs necessary for the proper execution and completion of the works. Value Added Tax shall be added as a lump sum against the appropriate item on the Final Summary page of the Bills of Quantities. Bids shall be net and shall NOT include a cash discount to the Contractor. The Bills of Quantities are provisional and are subject to remeasurement on completion. Rates shall remain fixed for the duration of the contract period and no adjustment for fluctuation in building costs shall be permitted. Any bid that omits a rate against a priced item may be treated as having included the cost of that item elsewhere in the bid.
12. Bid Security	A bid security is required only where the BDS so states. Where required, the bid security shall be in the form, amount and validity period stated in the BDS, and shall be forfeited where the Bidder withdraws its bid during the validity period or fails to sign the contract or provide the required guarantee following award.
13. Currency of the Bid	All prices shall be quoted in the currency stated in the BDS. Bids expressed in any other currency shall not be permitted and shall be rejected.
14. Joint Venture, Consortium or Association	Where a Bidder does not possess all of the expertise required for the assignment, it may associate with another firm. The bid shall be accompanied by full documented details of the proposed association, including a signed joint venture or association agreement. All firms constituting the joint venture, consortium or association shall be jointly and severally liable to the Bank. At least one firm, preferably the lead entity, shall be financially capable of meeting the contract requirements and potential liabilities on its own, and shall assume

	contracting responsibility and liability for the satisfactory execution of the assignment. The lead entity shall be identified and authorised in writing by all members to act on their behalf. Each member of a joint venture shall individually satisfy the eligibility requirements of ITB 3 and shall submit the documents required under ITB 9.
15. Only One Bid	A Bidder shall submit only one bid, whether individually or as a member of a joint venture. A Bidder that participates in more than one bid shall cause all bids in which it participates to be rejected. This does not limit the participation of a subcontractor in more than one bid.
16. Bid Validity Period	Bids shall remain valid for the period stated in the BDS, counted from the bid submission deadline, and shall not be altered, amended or withdrawn during that period. A bid valid for a shorter period shall be rejected as non-responsive. The Bidder accepts liability for such damages as may be suffered by the Bank should the bid validity period not be honoured.
17. Extension of Bid Validity Period	In exceptional circumstances the Bank may request Bidders in writing to extend the validity period. A Bidder may refuse the request without forfeiting any bid security. A Bidder that agrees shall not be permitted to modify its bid, other than to extend the validity of any bid security correspondingly.
18. Site Inspection	Bidders are required to attend the site inspection at the date, time and assembly point stated in the BDS. Bidders shall satisfy themselves as to the nature of the site, access for materials, equipment and personnel, available services, working restrictions, and all other matters pertinent to the execution of the works. The Site Inspection Certificate (Annexure D) shall be signed and returned as part of the bid. Where the BDS states that the site inspection is compulsory, failure to attend and to return the signed certificate shall render the bid non-responsive.
19. Clarification of the RFP	A Bidder requiring clarification may submit its request in writing to the address stated in the BDS, to be received no later than the deadline for clarifications stated in the BDS. Requests submitted after that deadline will not be answered. The Bank will post its responses, together with a description of the query but without identifying the source, to all prospective Bidders that have received the RFP, by the date stated in the BDS. Responses shall not be binding unless issued in writing by the Bank.

	Bidders shall not contact any other officer, employee, consultant or agent of the Bank in connection with this RFP during the bidding and evaluation period.
20. Amendment of the RFP	At any time prior to the bid submission deadline, the Bank may, on its own initiative or in response to a clarification requested by a prospective Bidder, modify this RFP by written addendum. All addenda shall be issued to all prospective Bidders that have received the RFP and shall be binding on them. To give prospective Bidders reasonable time to take an addendum into account, the Bank may, at its sole discretion, extend the bid submission deadline. Bidders shall acknowledge receipt of each addendum in their bid.
21. Alternative Bids	Alternative bids shall be considered only where the BDS expressly permits them. Where permitted, an alternative bid shall be submitted together with a fully compliant bid priced strictly in accordance with the RFP; an alternative bid submitted on its own shall not be evaluated. Any condition or qualification appended by the Bidder that is at variance with the conditions of this RFP or the tender enquiry document may invalidate the bid.
C. SUBMISSION AND OPENING OF BIDS	
22. Submission of Bids	Bids shall be submitted in the manner and to the address stated in the BDS, and shall be named exactly as prescribed in the BDS. Where electronic submission is prescribed, the Technical and Financial Proposals and all supporting documents shall be submitted in PDF format, using internal hyperlinks only, being clickable links within the document itself (such as in a table of contents) that navigate to a heading, page or anchor inside the same PDF. The provision of a link or website directing the Bank to retrieve documents shall not be accepted. Bids submitted as external links shall be rejected. Bidders shall observe the file size limit stated in the BDS and shall satisfy themselves that the submission has been fully transmitted before the deadline. It is the Bidder's sole responsibility to ensure that its bid is complete, legible, virus-free and capable of being opened. The Bank accepts no responsibility for a bid that cannot be opened or read.
23. Deadline for Submission and Late Bids	Bids shall be received on or before the date and time stated in the BDS. The Bank shall not be responsible for any delay in transmission or delivery, however caused.

	Any bid received after the deadline shall not be considered and shall be recorded as late. Incomplete bids, and bids submitted in any format other than that prescribed, shall be rejected.
24. Withdrawal, Substitution and Modification of Bids	A Bidder may withdraw, substitute or modify its bid at any time before the submission deadline by written notice, duly signed by an authorised representative, received by the Bank prior to the deadline. Any modification received after the deadline shall be disregarded. No bid may be withdrawn, substituted or modified in the interval between the submission deadline and the expiry of the bid validity period.
25. Bid Opening	Bids will be opened at the time and in the manner stated in the BDS. Only the total tender sum stated on the Form of Tender of each bid will be announced. The tender register will be shared with the Bidders that submitted bids. Bids may be opened at a later date if, due to unforeseen circumstances, the Tender Committee is unable to convene.
D. EVALUATION OF BIDS	
26. Confidentiality	Information relating to the examination, evaluation and comparison of bids, and the recommendation of award, shall not be disclosed to Bidders or to any other person not officially concerned with the process until the notification of award has been issued. Any effort by a Bidder to influence the Bank in the examination, evaluation or comparison of bids or in an award decision shall result in the rejection of its bid. All bids and supporting documents submitted to the Bank shall be held in strict confidence and shall not be revealed to any other party, save as required by law or by the Bank's auditors and oversight bodies.
27. Evaluation of Bids	Bids will be evaluated in three sequential stages, as detailed in this Section and in the Bid Data Sheet: (a) preliminary examination against the mandatory criteria, on a Pass / Fail basis; (b) technical evaluation, scored against the weighted technical criteria; and (c) financial evaluation, on a Pass / Fail basis for accuracy, compliance and completeness, followed by the price scoring applied for the purpose of the combined score. Only bids that pass a stage shall proceed to the next stage.

28. Preliminary Examination	The Bank will examine each bid to confirm that it has been properly signed, that all mandatory documents required under ITB 9 have been submitted and are valid, and that the bid is otherwise substantially responsive. Bidders missing any mandatory requirement shall not be considered for technical evaluation.
29. Technical Evaluation	Technical proposals will be scored against the criteria, weights and scoring legend set out in the Bid Data Sheet. The minimum technical score required to be considered for financial evaluation is stated in the BDS.
30. Financial Evaluation	Financial proposals will be examined for arithmetical accuracy, compliance with the pricing requirements of this RFP (including taxes and all cost categories), and completeness against all requirements. Bidders failing any of these requirements shall be disqualified. Where there is a discrepancy between the unit rate and the extended amount, the unit rate shall govern; where there is a discrepancy between amounts in figures and in words, the amount in words shall govern.
31. Due Diligence and Background Checks	The Bank reserves the right to check and verify the background of all or any persons involved in the bid, including the firm, its directors, partners and technical staff, to visit the Bidder's premises, to inspect completed works, and to contact referees. The Bank reserves the sole right to determine whether or not to accept or reject any bid on the basis of such verification.
32. Clarification of Bids	The Bank may, at its discretion, request a Bidder in writing to clarify its bid. No change in the price or substance of the bid shall be sought, offered or permitted, except to correct arithmetical errors identified by the Bank under ITB 30. Unsolicited clarifications shall not be considered.
33. Responsiveness of Bids	A substantially responsive bid is one that conforms to all terms, conditions and specifications of this RFP without material deviation, reservation or omission. A material deviation is one that affects in any substantial way the scope, quality or performance of the works, limits the Bank's rights or the Bidder's obligations, or would unfairly affect the competitive position of other Bidders. The Bank's determination of responsiveness shall be based on the contents of the bid itself.
34. Non-conformities, Errors and Omissions	The Bank may waive any non-conformity in a bid that does not constitute a material deviation, and may request the Bidder to submit, within a stated period, the necessary information or documentation to rectify a non-material non-conformity relating to

	documentation requirements. Failure to comply with the request may result in rejection.
E. AWARD OF CONTRACT	
35. Right to Accept or Reject Any or All Bids	The Bank may accept or reject any variation, deviation, bid or alternative bid, and may cancel the bidding process and reject all bids at any time before the formation of a contract, without incurring any liability to any Bidder. The Bank is not bound to accept the lowest or any bid. The position of the Bank in respect of giving reasons for rejection or cancellation is stated in the BDS.
36. Award Criteria	The contract will be awarded to the Bidder whose bid is substantially responsive, that passes the mandatory and financial Pass / Fail criteria, and that obtains the highest combined score calculated using the technical and financial weightings stated in the BDS (quality and cost based selection).
37. Notification of Award and Debriefing	The Bank will notify the successful Bidder in writing. Unsuccessful Bidders will be notified of the outcome and may, within the period stated in the BDS, request a debriefing in writing. A debriefing shall address the Bidder's own bid only and shall not disclose information relating to other Bidders.
38. Right to Vary Requirements at the Time of Award	The Bank reserves the right, at the time of award, to increase or decrease the quantities of works or goods originally specified, by the percentage stated in the BDS, without any change in the unit rates or other terms and conditions.
39. Contract Signature	The successful Bidder shall sign, date and return the contract within the period stated in the BDS from the date of the letter of acceptance. Failure to do so may constitute sufficient grounds for annulment of the award, in which case the Bank may award the contract to the next-ranked Bidder or call for new bids.
40. Contract Type and Conditions of Contract	The successful Bidder will be appointed in terms of the form of agreement stated in the BDS. Additions and alterations to that agreement are detailed in the schedule to the agreement. All pre-tender information is set out in the schedule, and variables requiring selection by the Bidder are to be clearly marked for later inclusion in the schedule.
41. Guarantees and Insurances	The security, guarantee and insurance requirements applicable to this contract, including any construction guarantee, payment guarantee and the Bidder's selections under the Form of Tender, are stated in the BDS and in the Form of Tender.

42. Safety, Health, Environment and Quality (SHEQ)	The Bank adheres to SHEQ requirements under the Occupational Safety and Health Act No. 4 of 2024, the Environment Act No. 10 of 2008, the Public Health Order No. 12 of 1970 as amended, and ISO 45001:2018, ISO 14001:2015 and ISO 9001, and other international best practice. All service providers shall comply with the applicable legislation and with the Bank's SHEQ policy. Bidders shall submit, with their bids, a Health, Safety and Environment (HSE) file for review and approval by the Bank's OHS office, containing at minimum the documents listed in the Bid Data Sheet. No work shall commence before the HSE file has been approved, and the Contractor shall implement the recommendations made by the OHS office on review. All Bidders shall provide their staff with the necessary occupational health and safety equipment, including valid workmen's compensation insurance, and shall perform the works in a manner that prevents property damage, injury, fatality and environmental impact.
43. Ownership of Bids	All bids, including supporting documents, submitted to the Bank become the property of the Bank and will not be returned. All information pertaining to the Bank obtained by a Bidder as a result of participation in this project is confidential and shall not be disclosed without the written authorisation of the Bank. The successful Bidder shall sign a confidentiality undertaking and shall hand over all documentation raised in the course of the assignment to the Bank.
44. Complaints and Vendor Protest	A Bidder that believes it has been treated unfairly may submit a written complaint to the address stated in the BDS, within the period stated in the BDS from the date of notification of the outcome. The complaint shall identify the specific grounds relied upon. Submission of a complaint does not suspend the procurement process.

4. BID DATA SHEET

The following data for the works to be procured shall complement, supplement or amend the provisions of the Instructions to Bidders. Where there is a conflict between the Instructions to Bidders and the Bid Data Sheet, the provisions of the Bid Data Sheet shall prevail.

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
1	ITB 1	RFP number and title	RFP No. CBL/FNC/TC/8/15/2026 — Implementation of Falling Cladding Safety Measures at Lehakoe Recreation and Cultural Centre (LRCC).
2	ITB 1	Employer / Procuring entity	Central Bank of Lesotho, Maseru, Lesotho. The LRCC is not a separate legal entity from the Bank.
3	ITB 1	Principal Agent	Khatleli Tomane Architects, 83A Caledon Road, Maseru West. Tel: 22312673. Fax: 22310016. E-mail: khatlelib@ktmarch.co.ls
4	ITB 1	Quantity Surveying Consultant	MGP Quantity Surveyors.
5	ITB 1	Documents comprising the RFP	This RFP document, comprising: Introduction; Terminology; Instructions to Bidders; this Bid Data Sheet; Evaluation Criteria; Scope of Work; Notes to Tenderers; Form of Tender; Provisional Bills of Quantities and Final Summary; Annexures A to E; and any addendum issued under ITB 20.
6	ITB 3	Eligibility	Open to legally registered and tax-compliant contractors. A Bidder or any Connected Person that was engaged in, contributed to, or had access to the LRCC cladding assessment is not eligible.
7	ITB 7	Language of the bid	English. All correspondence and documents relating to the bid and its implementation shall be in English.
8	ITB 8 / 9	Mandatory documents to be submitted	Valid trader's licence / company registration certificate / certificate of incorporation; valid tax clearance or Tax Compliance Certificate (e.g. RSL or SARS); signed one-page Letter of Introduction; valid workmen's compensation

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
			insurance cover; professional indemnity cover; signed Form of Tender; signed Site Inspection Certificate (Annexure D). Each is evaluated Pass / Fail — omission of any one renders the bid non-responsive.
9	ITB 11	Basis of pricing	Priced Provisional Bills of Quantities. Bills are provisional and subject to remeasurement on completion. VAT to be added as a lump sum against the appropriate item on the Final Summary page. Bids shall be NET and shall NOT include a 5% cash discount to the Contractor.
10	ITB 11	Price adjustment / fluctuations	Not permitted. Rates and prices shall remain fixed for the duration of the contract period.
11	ITB 11	Measurement conventions	Bills of Quantities prepared in accordance with the Model Preambles for Trades (1999 Edition) and the Standard System of Measuring Builder's Work, Sixth Edition (amended 1999), both published by the Association of South African Quantity Surveyors. Bidders are advised to study the Model Preambles before pricing.
12	ITB 11	Taxes	Prices to be inclusive of 15% Value Added Tax where applicable, and in accordance with applicable Lesotho tax laws. Withholding tax of 10% applies to foreign companies and will be deducted on payment. A Bidder that adds an amount to its fee to compensate for withholding tax shall be disqualified.
13	ITB 12	Bid security	Not required for this RFP.
14	ITB 13	Currency of the bid	Lesotho Maloti (LSL) or South African Rand (ZAR) only. Bids in any other currency shall be rejected.
15	ITB 14	Joint venture, consortium or association	Permitted. Full documented details of the association, including a signed JV agreement, shall be submitted. Members are jointly and

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
			severally liable; the lead entity shall assume contracting responsibility and shall be financially capable of meeting the contract requirements on its own.
16	ITB 16	Bid validity period	Ninety (90) days from the bid submission deadline. Bids shall not be altered, amended or withdrawn during this period. [Note: clause 2,2 of the JBCC Form of Tender states ninety (90) calendar days for a Minor Works Contract.]
17	ITB 18	Site inspection	Compulsory. Assembly point: the main gate at LRCC, opposite the main gate of the Bank. Date and time: 9 September 2026 at 10:00 hrs —The signed Site Inspection Certificate (Annexure D) shall be returned with the bid.
18	ITB 19	Address for clarifications and deadline	E-mail: tenderclarifications@centralbank.org.ls Deadline for receipt of clarification requests: 11 September 2026.
19	ITB 19	Posting of clarifications	Responses will be issued and posted on website by 17 September 2026.
20	ITB 21	Alternative bids	Not permitted. Any condition or qualification appended by the Bidder that is at variance with the conditions of this RFP may invalidate the bid.
21	ITB 22	Method and address for submission	Electronic submission by e-mail to: tenders@centralbank.org.ls . The e-mail, and the PDF document, folder or zipped folder attached to it, shall be named: "IMPLEMENTATION OF FALLING CLADDING SAFETY MEASURES AT LEHAKOE RECREATIONAL AND CULTURAL CENTRE".
22	ITB 22	Submission format	PDF, zipped folder only, using internal hyperlinks (clickable links inside the document that jump to a heading, page or anchor within the same PDF). External links

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
			are not allowed. A bid submitted as a link or a website reference shall be rejected.
23	ITB 23	Deadline for submission of bids	Friday, 25 September 2026 at 14:30 hrs (1430). Bids received after this time shall NOT be considered. Incomplete bids, or bids submitted in any other format, shall be rejected.
24	ITB 25	Bid opening	Bids will be opened on the same day as the submission deadline. Only the total tender sum of each bid will be announced. The tender register will be shared with the Bidders that submitted bids. Opening may be deferred if the Tender Committee is unable to convene.
25	ITB 27	Evaluation stages	Stage 1 — mandatory criteria (Pass / Fail); Stage 2 — technical evaluation (weighted score); Stage 3 — financial evaluation (Pass / Fail on accuracy, compliance and completeness) and price scoring.
26	ITB 29	Technical criteria and weights	Perimeter barricading (compliance) 20%; door protection (structural integrity) 20%; main gate netting (material strength) 20%; safety signage (adherence) 20%; material quality (durability) 10%; project timeline (efficiency) 10%. Each item is scored 1–5 and multiplied by its weight. Scoring legend: 5 = Excellent (exceeds all requirements; high-grade materials; detailed installation plan); 4 = Good (meets all requirements; standard professional materials); 3 = Satisfactory (meets basic requirements but lacks detail in material specifications); 2 = Poor (missing some requirements, for example incorrect rebar size or sign count); 1 = Non-compliant (fails to address major sections of the Scope of Work).

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
27	ITB 29	Minimum technical score	A weighted technical score equivalent to an average rating of 3 (Satisfactory) or better is required to proceed to financial evaluation.
28	ITB 36	Award criteria and weighting	Quality and Cost Based Selection. Combined score = Technical 80% + Financial 20% . The top-ranked bid shall be selected.
29	ITB 35	Reasons for rejection or cancellation	The Bank is not bound to accept the lowest or any bid and may cancel the bidding process at any stage prior to award.
30	ITB 37	Debriefing request period	Within fourteen (14) days of the date of notification of the outcome.
31	ITB 38	Variation of quantities at award	Up to plus or minus 20% of the quantities specified, at the tendered rates. Bills are in any event provisional and subject to remeasurement.
32	ITB 39	Contract signature period	Within fourteen (14) days of the date of the letter of acceptance.
33	ITB 40	Form of contract	JBCC Minor Works Agreement (JBCC Series 2000), read with the JBCC Principal Building Agreement Edition 6.2, May 2018, and the Notes to Tenderers and Form of Tender included in this RFP.
34	ITB 41	Guarantees and insurances	As selected in clause 2,5 of the Form of Tender (payment option, security option — cash deposit, variable construction guarantee or fixed construction guarantee) and clause 2,6 where a payment guarantee is required from the Employer. Workmen's compensation insurance and professional indemnity cover are mandatory.
35	ITB 42	SHEQ requirements	Compliance with the Occupational Safety and Health Act No. 4 of 2024, the Environment Act No. 10 of 2008, the Public Health Order No. 12 of 1970 as amended, ISO 45001:2018, ISO 14001:2015 and ISO 9001, and the Bank's SHEQ policy. An HSE file

BDS No.	Ref. to Section 3 (ITB)	Data	Specific Instructions / Requirements
			must be submitted with the bid and approved by the Bank's OHS office before any work commences. The HSE file shall contain at least: HSE policy; specific HSE method statements; specific HSE plan; specific HSE risk assessment; list of firefighting equipment; valid workmen's compensation cover for all proposed key personnel; task-specific risk analysis; safe working procedures relevant to the activities; signed and accepted appointments of key personnel, including the person responsible for health and safety; copies of academic qualifications; medical fitness certificates valid within six months; induction attendance register; copies of training certificates (first aid, fire fighting, risk assessor, HIRA) and identity documents; and blank copies of the equipment, tool and plant inspection forms and checklists, electrical equipment and tools register, hand tools register, portable powered tools register and inspection tool, ladder register and inspection tool, first aid register, incident reporting documentation, PPE issuance register and checklist, toolbox talk topics and attendance register, first aid box inspection form and contents, first aid reporting and treatment form, and firefighting equipment inspection form.
36	ITB 44	Address for complaints	In writing to the Central Bank of Lesotho at tenderclarifications@centralbank.org.ls, within fourteen (14) days of notification of the outcome.

5. SCOPE OF WORK

a) Barricading around the building

Supply and install orange and yellow barrier fence net around the building at three (3)

meters from the main wall of the building. The orange and yellow barrier fence net must be installed at a minimum height of 1.5 meters and be supported by 1.8-meter-long Y16 rebars as vertical supports. Nail the rebars securely into the ground at 2-meter centre-to-centre (c/c) spacing to ensure that orange and yellow barrier fence net is tightly fastened around the rebars to maintain a stable barrier.

Estimated perimeter: 620 m

b) All door entrances protection

Supply and install steel frame/structure covered by a strong steel expanded metal sheet mesh at the main entrances of the building. The steel structure's height and width shall be as per the door's design dimensions while it extends 2 meters from the building. The steel frame/structure must be painted white for aesthetics and weather protection.

Number of doors: 6

c) Covering at the main gate structure

Supply and install durable high strength safety net to cover/wrap the main gate cladding tiles in order to provide protection against potential falling of tiles that may result in fatality or property damage.

Estimated area: 500 m²

d) Customer notification of falling hazards

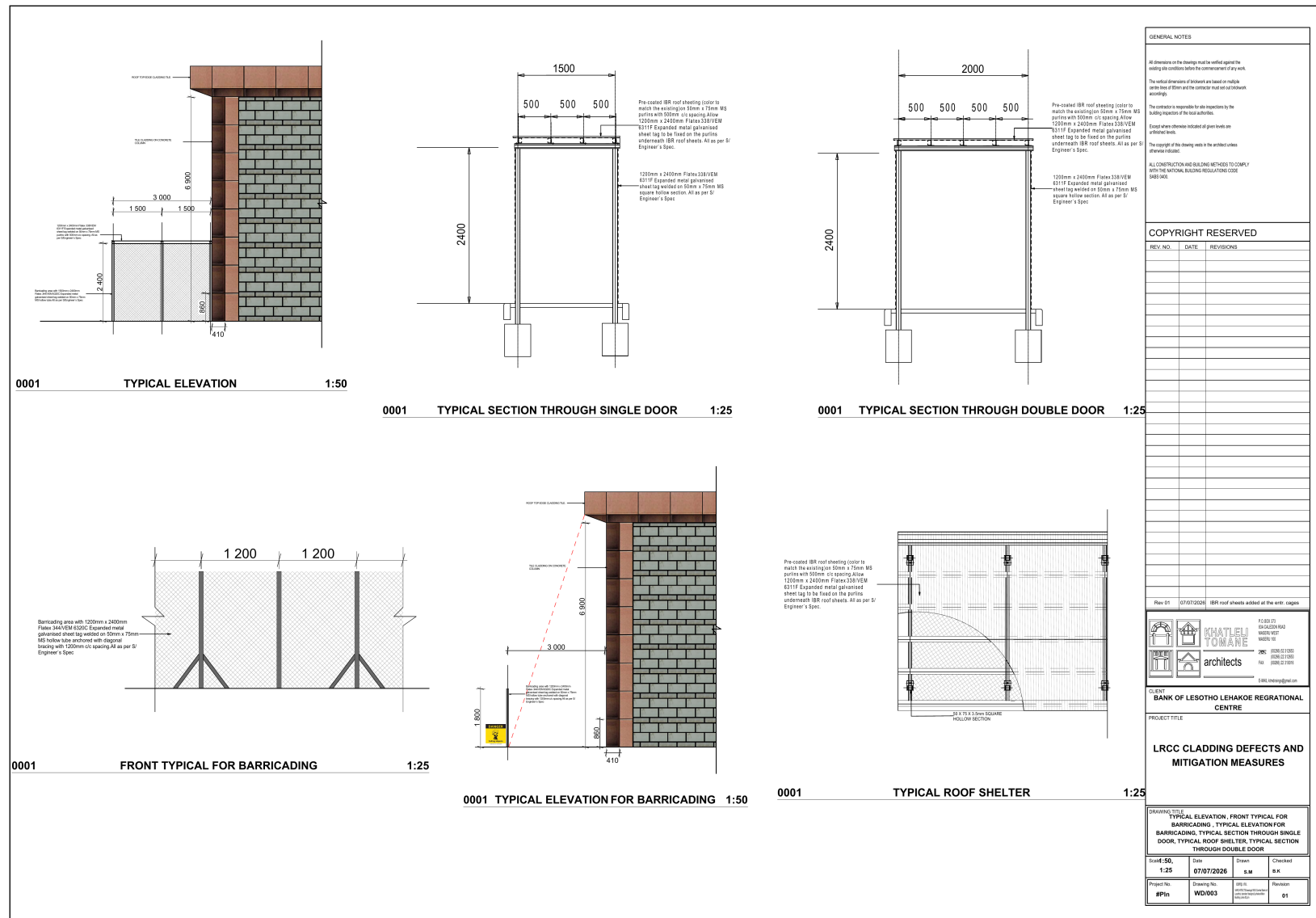
Supply and install safety warning signs adjacent to the main building wall on the orange and yellow barrier fence net. The warning signs must be 15 meters apart and shall be 300mm x 300mm signs written in English. **(Warning falling objects with a pictorial)**

Total warning signs: 45



Barricade demonstration and safety measures drawing

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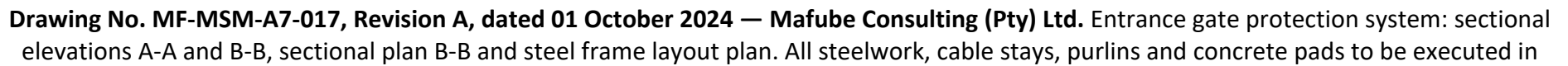
Drawing No. WD/003, Revision 01, dated 07/07/2026 — Khatleli Tomane Architects. Typical elevations and sections for barricading, single and double door cages and roof shelter. Scales 1:50 and 1:25. All work to be executed in accordance with this drawing and the Structural Engineer's

specification.

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DocuSign Envelope ID: 490DA799-24F3-8322-8251-4A7CA86B7B21



accordance with this drawing.

BILLS OF PROVISIONAL QUANTITIES

ARCHITECT: KHATLELI TOMANE ARCHITECTS

QUANTITY SURVEYING CONSULTANT: MGP Quantity Surveyors

August 2026

JBCC Series 2000: MINOR WORKS AGREEMENT

CONTENTS	Page No.
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ANNEXURES

Annexure A – Application for Advantage in Respect of unfixed materials on site

Annexure B – Cession of Rights

Annexure C – Resolution

Annexure D – Site Inspection Certificate

Annexure E – Form of Indemnity for Design Work (Pro-Forma)

NOTES TO TENDERERS

PRINCIPAL BUILDING AGREEMENT EDITION 6.2 MAY 2018 NOTES TO TENDERERS

1. TENDER DOCUMENTATION

The document contains introductory pages numbered **a – b**, bills of quantities on pages numbered **1 – 8** and annexures as listed under contents.

The tenderer shall check the number of the pages and should any be missing or duplicated or the reproduction be indistinct, or if any doubt exists as to the full intent and meaning of any description, or this document contains any obvious errors, the tenderer shall notify the Principal Agent at once for rectification. No liability whatsoever will be admitted in respect of errors in any tender due to the above-mentioned causes.

2. SCOPE OF WORK

Generally, the scope of work comprises erection of a steel barricade around the building perimeter and a protective canopy at the main gate.

3. SITE INSPECTION

Tenderers are invited to a site visit on **11 September 2026** at **10:00am**. Assembly area shall be the main gate at LRCC opposite the main gate of the Bank.

4. PROVISIONAL BILLS OF QUANTITIES

These Bills of Quantities are Provisional and are subject to remeasurement on completion.

5. MODEL PREAMBLES FOR TRADES

Except where otherwise stated these bills of quantities have been prepared in accordance with the Model Preambles for Trades (1999 Edition) as recommended and published by the Association of South African Quantity Surveyors. Tenderers are advised to study the Model Preambles before pricing these bills.

6. STANDARD SYSTEM

Except where otherwise stated these bills of quantities have been prepared in accordance with the Sixth Edition of the Standard System of Measuring Builder's Work, amended 1999, published by the Association of South African Quantity Surveyors.

7. FLUCTUATIONS IN BUILDING COSTS

The tender shall remain fixed for the duration of the contract period.

8. TENDERS

Value Added Tax (VAT) shall be added as a lump sum inserted against the appropriate item on the Final Summary page of the bills of quantities.

Tenders, shall be NET and shall NOT include 5% cash discount to the Contractor.

Tenders shall hold good for a period of **Ninety (90)** days from the date of closing of tenders and shall not be altered, amended nor withdrawn during that period.

9. THE EMPLOYER'S RIGHT TO ACCEPT OR REJECT ANY TENDER OFFER

The employer may accept or reject any variation, deviation, tender offer, or alternative tender offer, and may cancel the tender process and reject all tender offers at any time before the formation of a contract. The employer shall not accept or incur any liability to a tenderer for such cancellation and rejection.

10. SUBMISSION OF TENDERS

The form of tender together with the complete bid is to be completed in full and returned by email marked

"IMPLEMENTATION OF FALLING CLADDING SAFETY MEASURES AT LEHAKOE RECREATION AND CULTURAL CENTRE" and delivered to tenders@centralbank.org.ls not later than 1430hrs on 25 September 2026. Tenders will be opened the same day and the tender register will be shared with bidders who have tendered. Tenders may be opened at a later date if due to unforeseen circumstances the Tender Committee is unable to convene.

Tenders received after the closing time will **NOT** be considered. Incomplete tenders or tenders submitted in any other format **shall** be rejected.

FORM OF TENDER



FORM OF TENDER

THIS DOCUMENT IS FOR USE WITH JBCC
PRINCIPAL, NOMINATED/SELECTED AND MINOR WORKS AGREEMENTS

PROJECT:

Proposed LRCC Cladding Defects and Mitigation Measures

PRINCIPAL AGENT:

Khatleli Tomane Architects

EMPLOYER:

Central Bank of Lesotho

TENDERER:**WORK DESCRIPTION:****FILE CODE:****TENDER CLOSING DATE:**

TIME: 1430hrs

prepared by the JOINT BUILDING CONTRACTS COMMITTEE Inc

RECOMMENDED BY THE JBCC CONSTITUENTS

Association of South African
Quantity Surveyors Building
Industries Federation South Africa
South African Association of
Consulting Engineers South African
Institute of Architects
South African Property Owners

**Association Specialist Engineering
Contractors Committee**

CODE 2115 © JULY 2000

FORM OF TENDER for use with a: Principal Building Agreement ☐ (Tick applicable agreement)
N/S Subcontract ☐
Agreement Minor Works ☒
Agreement

Principal Agent or Agent

KHATLELI TOMANE ARCHITECTS

Street address **83A CALEDON ROAD, MASERU WEST**

Tel **22312673**

Fax **22310016**

E-mail khatlelib@ktmarch.co.ls

Employer CENTRAL BANK OF LESOTHO

(N/S tender only)

Contractor

Tenderer

Postal address

Tel

Fax

E-mail

Project Central Bank of Lesotho

Works Proposed LRCC Cladding Defects and Mitigation

Measures

1,0 CONDITIONS OF TENDER

1,1 PRINCIPAL, NOMINATED/SELECTED AND MINOR WORKS AGREEMENTS

- 1.1.1 The successful tenderer will be appointed in terms of the JBCC Principal Building Agreement, JBCC N/S Subcontract Agreement or JBCC Minor Works Agreement
- 1.1.2 Additions and alterations to such agreement are clearly detailed in the schedule of the agreement
- 1.1.3 All pretender information is set out in the Schedule. Variables requiring selection by the tenderer are to be clearly marked for later inclusion in the Schedule
- 1.1.4 Any conditions or qualifications that are appended by the tenderer, which are at variance with the conditions in this or the tender enquiry document, may invalidate the submitted tender

- 1.1.5 Details of the amount of item 2.4.2 of tender sum are to be clearly designated in the tender documentation provided by the principal agent or agent
- 1.1.6 This tender is to be submitted to the principal agent or agent at the street address stated above before the tender closing date and time stated on the cover hereof
- 1.1.7 Tenders will be opened in public directly after the stated closing time. Only the total tender sum as stated in 2.4.5 of each tender will be announced
- 1.1.8 The lowest or any tender will not necessarily be accepted

1,2 NOMINATED/SELECTED SUBCONTRACT AGREEMENT ONLY

- 1.2.1 The Contractor has been or will be appointed in terms of the JBCC Principal Building Agreement
- 1.2.2 Where the tenderer is advised of the appointment of the contractor after submission of this tender, the tenderer shall be entitled to make reasonable objection to being appointed by the contractor
- 1.2.3 This tender is submitted to the principal agent or agent who is authorised in terms of the Principal Building Agreement to instruct the contractor to appoint the successful tenderer as a nominated/selected subcontractor

1,3 PRINCIPAL AND MINOR WORKS AGREEMENTS ONLY

- 1.3.1 Where the tenderer requires a Payment Guarantee to be provided by the employer the amount of the guarantee is to be indicated in 2.6 of the tender

2,0 THE TENDER

2,1 By the submission of this tender to the employer the tenderer offers and agrees to contract for, execute and complete the works/subcontract works for the tender sum as stated below

2,2 This tender shall remain in full legal force for ninety (90) calender days from the tender closing date in the case of Principal or Nominated/Selected Contracts for Minor Works Contract. The tenderer accepts liability for damages as may be suffered by the employer should the tender validity period not be hounored

2,3 This tender takes into account the documents listed hereunder or as per the attached addendum by the principal agent or agent for the purpose of preparing and submitting this tender

--

2,4 TENDER SUM COMPILATION

2.4.1	Tenderer's work including Prime Cost and Provisional Amounts	
2.4.2	Budgetary allowances (amount stated by the principal agent or agent)	100 000,00
2.4.3	SUB-TOTAL	
2.4.4	Add tax on 2.4.3	
2.4.5	TOTAL TENDER SUM inclusive of tax	

Tender Sum in words _____

2,5 TENDERER'S SELECTIONS (Fill in Yes, No, Nil etc. as appropriate)

Selection Item			Principal	N/S	Minor	Addendums	No
Preliminaries	Payment	Alternative A					
		Alternative B					
	Adjustment	Alternative A					
		Alternative B					
Security	Cash deposit						
	Variable Construction Guarantee						
	Fixed Construction Guarantee						
	Retention (Payment reduction)						

2,6 **PRINCIPAL AND MINOR WORKS AGREEMENTS *ONLY***

Payment Guarantee required from the Employer	(Amount)	N/A
--	----------	-----

Thus done and signed at _____ on _____

Name of signatory

Capacity of authorised signatory

As witness

for and on behalf of the
tenderer who by signature hereof
warrants authorisation hereto

PRELIMINARIES

Item No		Quantity	Rate
	<u>BILL NO 1</u> <u>PRELIMINARIES</u> <u>NOTES</u> The contractor shall agree the location of all temporary services with the principal agent before commencement of the works and on completion remove same and make good The agreement is to be the Principal Building Agreement May 2018 6.2 edition published by the Joint Building Contracts Committee Tenderers are referred to the aforementioned document for the full intent and meaning of each clause thereof for which such allowance must be made as requested hereinafter <u>SPECIFIC REQUIREMENTS</u> The contractor shall allow for the specific requirements of the employer: Practical completion of the works is intended to be within 10 (ten) calendar weeks after the date of site handover to the contractor Penalty for late or non-completion: M 2 500.00 per Calendar day The contractor shall carry out the whole of the works with little mess and noise as possible and with a minimum of disturbance to the employer's daily activities Occupational Health and Safety The Contractor shall fully familiarise himself with requirements for the Lesotho Labour Act 2024 and Occupational Safety and Health Act 2024		
A		Item	
B		Item	
C		Item	
D		Item	

Bill No. 1
Preliminari
es

Carried to Collection

M

Amount

**LRCC Cladding defects and mitigation
measures QS Ref: LM - MGP - 837 - H**

OWN REQUIREMENTS

In addition to the specific requirements of the employer, detailed above, the contractor shall allow for his own preliminary and/or overhead costs as required for the execution of the contract such as the following and any other requirements he may wish to add:

A	Site supervision	l	te
B	Temporary services	m	
C	Allow for any other requirements as	l	te
	detailed below:	m	
	1.....		
	2.....		
	3.....		
			Item

Bill No. 1
Preliminari
es

Carried to Collection

M

**LRCC Cladding defects and mitigation
measures QS Ref: LM - MGP - 837 - H**

Bill No. 1

Preliminaries

COLLECTION

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Page No.	2

Bill No. 1
Preliminaries

Carried to Summary

M

Amount

LRCC Cladding defects and mitigation
measures QS Ref: LM - MGP - 837 - H

BUILDER'S WORK

Item No		Quantity	Rate
	<u>BILL NO 2</u>		

ALL TRADES BILL

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

Supplementary preambles

View site

Before submitting his tender the contractor shall visit the site and satisfy himself as to the nature and extent of the work to be done and the value of the materials contained on site or portions of the paving to be removed. No claim for any variations of the contract sum in respect of the nature and extent of the work or of inferior or damaged materials will be entertained

General

The contractor shall carry out the whole of the works with as little mess and noise as possible and with a minimum of disturbance to adjoining premises and their tenants. He shall provide proper protection and provide, erect and remove when directed, any temporary tarpaulins that may be necessary during the progress of the works, all to the satisfaction of the principal agent

Making good of finishes shall include making good of the concrete paved surfaces onto which the new fence is erected

[illegible]

<u>EXTERNAL WORKS</u>			
<u>The following in barricading</u>			
<u>Removal of existing paving blocks set aside for re use etc</u>			
A	60mm concrete paving blocks	m ²	37
<u>Excavation in earth not exceeding 2m deep</u>			
B	Bases	m ³	12
<u>Extra over excavations in earth for excavation in</u>			
C	Soft rock	m ³	1
D	Hard rock	m ³	
<u>Extra over all excavations for carting away</u>			
E	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor	m ³	11
<u>Risk of collapse of excavations</u>			
F	Sides of trench and hole excavations not exceeding 1,5m deep	m ²	150
<u>Keeping excavations free of water</u>			
G	Keeping excavations free of water		Item
<u>Earth filling obtained from the excavations and/or prescribed stock piles on site compacted to 90% MOD AASHTO</u>			
H	Backfilling to trenches, holes, etc	m ³	6
<u>25MPa/19mm Unreinforced concrete</u>			
I	Bases	m ³	12
<u>Structural Steelwork</u>			
J	200 x 100 x 22 IPE Columns	t	0.50
K	100 x 55 x 8 IPE Rafter	t	0.20

Carried to Collection			M	
Bill No. 2 All trades bill LRCC Cladding defects and mitigation measures QS Ref: LM - MGP - 837 - H				
			Bills of Provisional Quantities	
A	100 x 50 x 20 x 3mm C channel	t	0.30	
B	150 x 65 x 20 x 3mm C channel	t	0.80	
C	30mm Dia Cable Stay anchor in support of canopy and fixed to steel columns in 5000mm lengths	No	4	Rate On ly
D	350 x 350 x 16 connection plates	No	20	
E	M16 Bolts	No	64	
F	M16 x 750mm long U Bolts	No	8	
<u>FENCING AND GATES</u>				
G	Flatex 338/VEM 6311Expanded metal galvanized sheet tag welded on 75mm x 75mm MS purlins with 500mm c/c spacing	m ²	78	
H	Flatex 338/VEM 6311Expanded metal galvanized sheet tag welded on 150 x 150 x 20 x 2.5mm purlins (measured elsewhere) with 1200mm c/c spacing	m ²	271	
I	1500 x 2400mm high Flatex 344/VEM 6320C Expanded metal galvanised sheet tag welded on 50mm x 75mm MS hollow tube.	m	90	
J	1200mm x 2400mm high Flatex 344/VEM 6320C Expanded metal galvanised sheet tag welded on 75mm x 50mm MS hollow tube anchored with diagonal bracing with 1200mm c/c spacing including 100 x 100 x 2.0mm polcap	m	500	
<u>PAINTWORK</u>				
<u>Remove all loose factory primer, rust spots, etc., treat where necessary with rust inhibitor, prepare and paint one coat red</u>				

oxide primer, one coat universal undercoat and two coats high gloss enamel paint, on

K	Structural steel frames	m ²	325
L	Expanded mesh	m ²	2 930

Carried to Collection

Bill No. 2
All trades
bill
LRCC Cladding defects and mitigation measures QS Ref: LM - MGP - 837 - H

M

Bill No. 2

All trades

bill

COLLECTION

	Page No
	4
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Page No.	5
	6

Bill No. 2
All trades
bill

Carried to Summary

LRCC Cladding defects and mitigation
measures QS Ref: LM - MGP - 837 - H

M Amount

FINAL SUMMARY

Bills of Provisional Quantities

[illegible]

ANNEXURES

ANNEXURE "A"

APPLICATION FOR ADVANCE IN RESPECT OF UNFIXED MATERIALS ON SITE

PROJECT : _____

EMPLOYER : _____

MAIN CONTRACT : _____

SUB-CONTRACTOR : _____

I/We hereby apply for an advance in respect of unfixed material on site to be the value of M _____all as detailed in the attached schedule.

I/We certify these materials have been supplied without suspensive condition and are my/our bona fide property, ownership of which has passed to me/us according to law, and attach hereto the following:-

1. Proof of ownership of the said materials.
2. Cession of Rights in accordance with Annexure "B" hereof.
3. Proof of insurance.
4. Proof of constructive delivery
5. Written acceptance of the material by the Principal Agent.

SIGNED : _____
CONTRACTOR/SUB-CONTRACTOR

DATE : _____

ANNEXURE "B"

CESSION OF RIGHTS

PROJECT : _____

EMPLOYER : _____

MAIN CONTRACT : _____

SUB-CONTRACTOR : _____

I/We, the undersigned: _____

In my/our capacity as : _____

Of : _____

(hereinafter referred to as the "Cedent")

do hereby cede, transfer and assign all the Cedent's rights, title and interest in and to the materials and goods described below unto and in favour of the Employer (hereinafter referred to as the "Cessionary").

This Cession shall become effective as soon as the Main Contractor/sub-Contractor receives payment for the materials and goods (excluding payment of any retention monies which may be validly retained in respect thereof) from the Cessionary.

In the event of the Signatory hereto not being the Proprietor (or in the case of a company, a director thereof) a valid resolution of the Board of Directors of the Cedent is to be attached hereto.

DESCRIPTION OF GOODS

SIGNED : _____

CEMENT

AS WITNESS

DATE

DATE

ANNEXURE "C"

RESOLUTION

RESOLUTION OF THE BOARD OF DIRECTORS OF

HELD AT

ON THE

_____ DAY OF

_____ 2024 IT IS RESOLVED THAT:

_____ in his capacity as Director of the Company, is hereby authorised to sign contract and other documents for and on behalf of the Company in all matters in connection with _____

CERTIFIED A TRUE COPY

SIGNED : _____
DIRECTOR

ANNEXURE "D"

SITE INSPECTION CERTIFICATE

We certify that we have inspected the Site for the above-mentioned work and have examined the means of access thereto for materials, equipment and personnel, the facilities available by way of services for the execution of the work, the accommodation available for men, materials temporary stores and offices and the amenities for men and all matters pertinent to the execution of the work in accordance with Bills of Quantities and the Conditions of Contract.

We further certify that we are aware of the Acts, Bye-Laws, Rules and Regulations of Government, Statutory, Local or other Authority relevant to the work to be performed and to the area in which it is to be performed. We have ascertained the restrictions applicable to the Site and its surroundings, covering the hours and conditions of working, permissible equipment, smoking, etc., and the limits of the area or areas on or about the Site to which the said restrictions apply.

SIGNED	:	TENDERER OR HIS DULY AUTHORISED REPRESENTATIVE	DATE
--------	---	---	------

SIGNED	:	ARCHITECT	DATE
--------	---	-----------	------

ANNEXURE 'E'

FORM OF INDEMNITY FOR DESIGN WORK (PRO-FORMA)

FOR : _____
(Description of Sub-Contract Works)

CONTRACT : _____

TO : _____
(The Employer)

WE : _____
(The sub-Contractor)

Do hereby jointly and severally indemnify and hold harmless

The Employer: _____

The Architect: _____

The Consulting Engineer: _____

And The Principal Contractor: _____

Or any one or more of them from liability for any claim which may be made against the Employer by any person whatsoever, or for any loss or damage whatsoever which the Employer may suffer arising out of any defect in design, detailing, calculations, manufacturing and installation of the work, to the extent undertaken by us in terms of a certain Contract between the Principal Contractor and ourselves dated

In the event of any of the aforesaid parties receiving any claim, or suffering any loss or damage as aforesaid, such party shall notify the Sub-Contractor by registered post and furnish the Sub-Contractor with details of such claim, loss or damage.

The Sub-Contractor shall be obliged, within 60 days of the date of posting of such registered notification, rectify and/or make payment to the addressor, or such notice of the amount of such claim, loss or damage, or alternatively to provide security to the satisfaction of such

addressor, for the full amount of such claim or damage.

SIGNED BY THE SAID SUB-CONTRACTOR

THIS _____ DAY OF _____ 2024

SUB-CONTRACTOR: _____

WITNESS: _____

11. MANDATORY DOCUMENTS (REQUIRED AS PART OF THE PROPOSAL):

The proponents should have the following documents as attachments to their proposals:

Requirement	Supported by:
Trading Compliance	Valid copy of the trader's license or company registration certificate issued by each bidder's inland registrar of companies.
Tax Compliance	Valid copy of the tax clearance certificate or Tax Compliance Certificate issued by each bidder's Inland tax authority, e.g. SARS or RSL.
Letter of Introduction	One-page letter of introduction identifying the bidder (bidder's name and physical address together with contact details; contact person, telephone number and e-mail address) and signed by the person or persons authorized to sign on behalf of, and bind the bidder to statements made in the proposal
Workmen's Compensation Insurance Cover	Proof of valid and existing workman's compensation

Bidders should provide actual documents in PDF format of **Internal Hyperlinks (or Internal Links)** that is clickable links inside the document itself (such as in the Table of Contents) that jump to a specific page, heading, or anchor within the same PDF document.

Provision of a Link or Website referring the Bank to access the documents shall **not** be accepted.
Bids submitted as links shall be rejected.